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WELCOME

TO NESCOL

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NORTH EAST
SCOTLAND
COLLEGE





WELCOME *TO NESCOL*

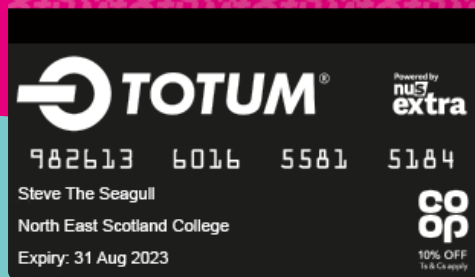
Whether you're a brand new student or returning for another year at NESCol we hope this academic session will be enjoyable and successful for you!

We're excited for the 2022/23 academic year and looking forward to a vibrant and engaging experience for all with full access to our fantastic facilities on campus as well as the online tools we use to supplement learning and that vital hands-on experience. We hope this booklet provides you with the key information you need for starting your course but if there is anything you can't find, please ask your Academic Tutor or refer to our student intranet My NESCol **mynescol.ac.uk** which contains everything you'll need to know about College during your time with us. Why not download the app so you have it handy on your phone?



YOUR CHECKLIST

- Applied for funding? ☐
- Found out about student support services? ☐
- Know where to go for help with IT? ☐
- Know how to log onto NEScol network? ☐
- Know how to access blackboard? ☐
- Collected your student card? ☐
- Know about freshers' week? ☐



START SAVING APPLY ONLINE NOW

As well as your NEScol Student Card (see p10) which you'll need for accessing printers and libraries across our campuses, you can apply for a NUS Totum Card and app. This gives you access to huge offers both in-store and online on food and essentials, tech, travel, fashion, beauty and a whole lot more. Start saving now!

WWW.TOTUM.COM

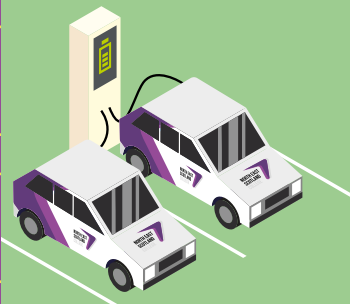
SUSTAINABLE *NESCOL*

North East Scotland College is committed to environmental, economic and social sustainability, ensuring that the needs of the present do not compromise the ability of future generations to meet their own needs.

Read our pledge at nescol.ac.uk/sustainability

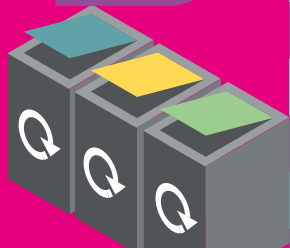
2019

Introduced electric cars and charging points for College pool cars



95%

**LANDFILL
DIVERSION
RATE**





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DATA PROTECTION & YOUR RIGHTS

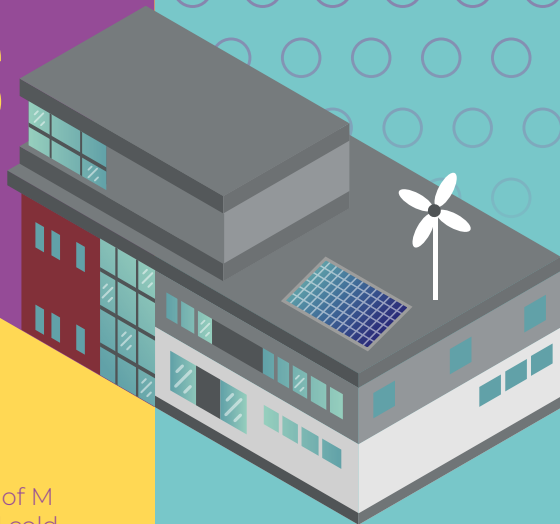
There's lots of information on your rights, our privacy notices and our data protection policy on our website.

Find out more at
[nescol.ac.uk/data-protection/](https://www.nescol.ac.uk/data-protection/)



www.nescol.ac.uk

ABERDEEN ALTENS CAMPUS



GOOD TO KNOW

THE SKYLINER

Located on the top floor of M Block. You'll find hot and cold breakfasts and lunches here.

THE ENGINE ROOM

Located on the ground floor of F Block. Here you'll find light snacks such as soup, sandwiches and paninis, as well as a range of hot and cold drinks.

BUS LINKS

The College runs a bus to our Altens Campus to and from Aberdeen City Centre at Union Square Bus Station (excluding holiday periods).

Timetables can be found at <https://bit.ly/39K20pz>



500+
STUDENTS



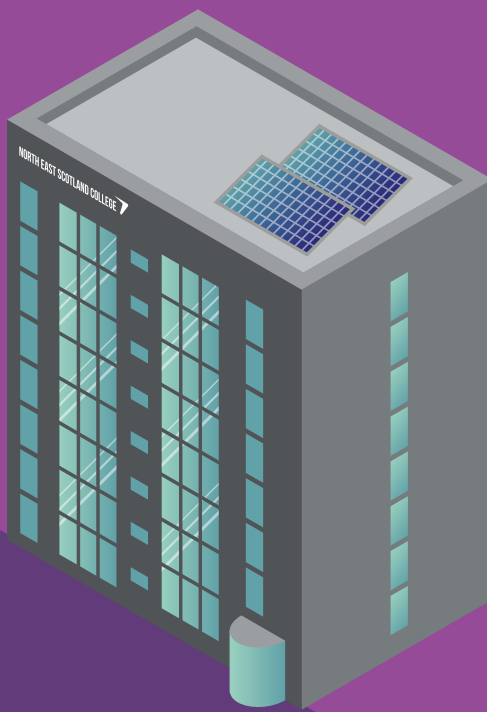
**FITNESS
SUITE**

2 CAFÉS

**THE SKYLINER
THE ENGINE ROOM**

LIBRARY PLUS

Located on the first floor of M Block
Computers with Internet access
Access to printers



ABERDEEN CITY CAMPUS

GOOD TO KNOW

DINO'S

Dino's is on the lower ground floor of the Tower Block. Here you'll find light snacks such as soup, sandwiches and paninis, as well as a range of hot and cold drinks.

QUICK BYTE

Located on the first floor of East Block. Run by our Learning Opportunities students you'll be able to pick up a meal here for only £3.50. Quick Byte is open two days a week. Opening hours can be found at nescol.ac.uk/quick-byte

THE KITCHEN

The Kitchen is located on the lower ground floor of the South Block. Here you'll find nutritious hot and cold food, snacks and a salad bar, as well as a range of hot and cold drinks.

THE REFECTORY

Located on the lower ground floor of the East Block. You'll find hot and cold breakfasts and lunches here.



4,500+
STUDENTS



**FITNESS
SUITE**

4 **CAFÉS**
DINO'S
QUICK BYTES
THE KITCHEN
THE REFECTORY

LIBRARY PLUS

Located at the Gallowgate entrance
Computers with Internet access
Access to printers

FRASERBURGH CAMPUS

GOOD TO KNOW

THE REFECTORY

The Refectory, located on the ground floor. You'll find hot and cold breakfasts and lunches here.

THE CAFÉ

The Café, located on the mezzanine. Here you'll find light snacks and a range of hot and cold drinks.

THE BISTRO

Located beside the east entrance, serves affordable lunchtime meals on select weekdays. You can find opening hours at nescol.ac.uk/bistro

BUS LINKS

There is a College bus every weekday (excluding holiday periods) from various locations across Aberdeenshire, including Huntly, Aberchirder, Turriff, Fyvie, Cuminstown, New Byth, Tyrie, Peterhead, St Fergus, Crimond, Lonmay, Inverurie, Oldmeldrum, Pitmedden, Ellon, Hatton, Mintlaw, Buckie, Cullen and Portsoy.

Timetables available at <https://bit.ly/39K20pz>



950+
STUDENTS



**FITNESS
SUITE**

3 CAFÉS

**THE BISTRO
THE CAFÉ
THE REFECTORY**

LIBRARY PLUS

Located on the ground floor
Computers with Internet access
Access to printers

ACADEMIC CALENDAR

AUGUST 2022

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

SEPTEMBER 2022

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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
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OCTOBER 2022

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| 31 | | | | | | |

NOVEMBER 2022

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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

DECEMBER 2022

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JANUARY 2023

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| 30 | 31 | | | | | |

FEBRUARY 2023

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| 27 | 28 | | | | | |

MARCH 2023

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| 27 | 28 | 29 | 30 | 31 | | |

APRIL 2023

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MAY 2023

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JUNE 2023

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JULY 2023

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Holiday

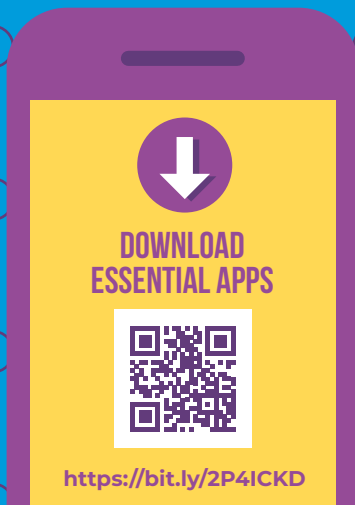


Resulting Week

Block 1 | 29 August 22 - 27 January 23

Block 2 | 6 February 23 - 23 June 23

YOUR ESSENTIALS



BLACKBOARD

View your courses, see class announcements and submit assignments from your device.

MYNESCOL

My NESCol is your student Intranet, where you will get your timetable once it's available. Manage your absences and find important news and updates from the College.

OUTLOOK

Access your College email and calendar on the go.

GET SMART WITH A STUDENT CARD

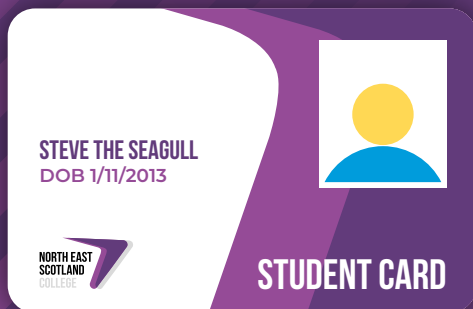
Your student card is your Library card and is also a smart card with lots of perks, including:

Access to College printers

National Entitlement and Young Scot Card for those of age

Discount in shops and restaurants

Reduced fares on public transport



HOW TO APPLY

Keep an eye on your inbox for an invitation to apply for your student card.

For more info on where to collect your card, and how to submit a photo, visit <https://bit.ly/2P4ICKD>

BYOD | BRIND YOUR OWN DEVICE

If you have enrolled on a BYOD (Bring Your Own Device) course you are required to have access to your own laptop in class each day.

Depending on your bursary award, some non-advanced (any course that's not HNC or HND) level students have the option of being provided with a laptop that is funded or part-funded by NESCol.

Students who are enrolled on a non-BYOD course but who require a device can apply for a loan laptop which they will return to college at the end of the academic year. Any student who requires a loan laptop should contact the College Administrators on centraladmin@nescol.ac.uk for an application form.

Advanced Students (those studying an HNC or HND) are not eligible for College Bursary support and therefore must use their SAAS funding to obtain a device. Information on collecting your device will be issued via email. If you are a BYOD student, keep checking your inbox and junk mail.



Office 365

As a student at NESCol you will have on-demand access to Microsoft Office 365.

Free access to Office 365 applications – Word, Excel, Powerpoint and more!

Access your College email account

Use communication tools like Teams & Skype

1TB of cloud data storage to store all your College work – no need for a pen drive!



BLACKBOARD

Access your materials from anywhere, at anytime.

Blackboard is the Virtual Learning Environment system used in the College. It will be the main platform that lecturers will use to make resources available to you, including interactive materials, videos, live lectures, assessments and feedback.

You can find information about your courses, including announcements, handouts and lecture notes, tests and quizzes, online assignment submissions, discussion boards, and blogs.

You will be expected to access Blackboard on a daily basis and you can access it from a variety of devices.



STUDENT ADVICE CENTRE

The Student Advice Centre is your one stop shop for all information and support during your time at NESCol.

Student Advice Centre staff provide impartial and confidential information and advice on a range of issues including:

Applications and course advice

Funding and money management

Careers, employability and enterprise

Transitions to college and university

Key skills and study skills support

Additional Support for Learning

Assistive technologies

Mental health and wellbeing advice

Care experienced and corporate parenting

Tier 4 and International admissions

If you require support with any of these issues, you can speak to your Academic Tutor in the first instance, but you are welcome to speak to anyone in the SAC at any time.



Live Chat support is available on our website
www.nescol.ac.uk

Monday to Thursday

08:30 - 10:00 and 14:30 - 16:00

Friday

08:30 - 10:00 and 14:30 - 15:30

CONTACT US

Aberdeen City Campus

Lower Ground floor of the tower block next to Dino's.

T 01224 612284

E studentadvice@nescol.ac.uk

Aberdeen Altens Campus

M Block reception

T 01224 612704

E studentadvice@nescol.ac.uk

Fraserburgh Campus

Opposite The Refectory in the main atrium

T 01346 586129

E studentadvice@nescol.ac.uk

YOUR COLLEGE EXPERIENCE



ADDITIONAL SUPPORT FOR LEARNING

Our Student Advice and Support team, located within the Student Advice Centre, also offers a wide range of support to students who have additional learning or support requirements, including:

Physical or sensory impairments

Specific learning difficulties e.g. dyslexia, autistic spectrum condition

Physical/medical/mental health conditions

Support for young carers or care experienced students.

If this is you, you may have already met with the team for a support needs assessment. If you have not, contact the team in the Student Advice Centre to find out more.

The support needs assessment is a twoway review process with you and the team. Staff are highly skilled at putting people at ease and asking appropriate questions sensitively and professionally. The support

needs assessment process identifies where additional support may be required and reasonable adjustments made in the learning environment that will assist you when studying at the College.

Many students do not require any support beyond that which is provided within the classroom, but the Student Advice Centre also offers one-to-one or group support to students for key skills such as:

Communication

Research

Numeracy

Proof reading

IT

Presentation skills

Report writing

Revision techniques

ACADEMIC TUTOR

All full-time students will be allocated an Academic Tutor.

Your Academic Tutor will be your main point of contact for academic, welfare, wellbeing and support and you will have dedicated time with your Academic Tutor each week.

Where appropriate they will refer you to specialist support services such as the Student Advice and Support Team and Student Funding Team.

They will have individual meetings with you to discuss your attendance, progress and achievement. They will make sure there is time for you to:

Access progression information

Participate in NESCol initiatives and events

Give and receive feedback through Course Committee Meetings and your Class Rep



IT.HELPZONE

The IT HelpZone run by Computing students for students.

The team can help with passwords, give advice on IT related issues, PAT Test your devices (which must be done before you can use them at College), and troubleshoot technical issues. Support can be accessed from any of our campuses and centres. The best way to reach the IT HelpZone is by emailing studenthelpdesk@nescol.ac.uk for support. Please include your name, student number, and full details of the problem.

Aberdeen City Campus

The IT HelpZone is located in the lower ground floor, and is open from

Monday-Thursday 8:30-16:00

Friday 8:30-15:30

T 01224 612510

Aberdeen Altens Campus

You can contact the IT HelpZone by using the phone provided in the Library+ by dialling extension 2510. You'll also find an Info Point iPad with helpful IT resources.

T 01224 612510

Fraserburgh Campus

The IT HelpZone is located on the mezzanine floor of the atrium next to The Café, and is open from

Monday-Friday 8:30-15:30

T 01346 586123

LIBRARY PLUS

Tens of thousands of resources for study in our libraries and online!

In NESCol Libraries:

Super friendly, helpful staff

Books and magazines

PCs, Macs (City Campus only)

Study spaces, individual and with friends

Printers

Leisure collections: fiction, graphic novels, travel, cooking, gardening etc

Wellbeing and Sustainability Hubs

Online via MYNESCol:

E-books and journals for every subject area

Databases for every subject area



NESColLibrary+



NESClib



library@nescol.ac.uk



HEALTH & WELLBEING



NESCol understands the challenges faced by people living with mental, physical and social health issues and the impact this can have on their personal, working and academic lives.

Here at NESCol we want to create an environment where there is no stigma and discrimination related to mental, physical or social health, and awareness and understanding is raised through education, advice, information and training. Furthermore it is our intention to provide an environment where peoples' wellbeing is considered in all that we do and, where practicable, opportunities are available for the enhancement of personal wellbeing.

NESCol is committed to making a positive difference to the lives of students so they are able to experience positive mental, physical and social health and achieve their full potential as successful and confident individuals.



CONTACT US

Should you wish to discuss your mental health and wellbeing please book an appointment with our Student Wellbeing Advisers or our Student Support Tutors.

They can offer a range of advice, support or can refer you (where appropriate) onto a range of Counselling Services. Alternatively, please check out our Mental Health Toolkit for instant information and advice.

Book an appointment at
<https://my.nescol.ac.uk/pages/supportadvice/booking>

Mental Health Toolkit
https://rise.articulate.com/share/ale5u8ltRoajlt9fjzP_DftTcU93CWAw#/

MEET YOUR STUDENTS' ASSOCIATION



NESCol
Students'
Association



NICOLE MATTHEWS

Students' Association
Regional President



CARRIE BEATON

Students' Association
Depute President



MEREDITH BROWN

Student Engagement and
Wellbeing Coordinator

WELCOME

We look forward to working with all of you throughout the year as your Students' Association President and Depute Presidents. Our main role is representing you, but we also hold events throughout the year, run campaigns, offer advice, information and support to students, and work closely with class reps.

Our first event will be Freshers' to welcome you to campus. We hope you will get involved with the Association and have both a socially and academically successful year ahead!

WHAT WE DO

Host Events

Offer Support

Campaign for you

Work with class reps



SA@nescol.ac.uk

WHAT IS THE STUDENTS' ASSOCIATION?

If you are 16 and over, you are automatically a member of the Students' Association when you enroll at NESCol.

The Students' Association offers a place to go to talk to other students as peers and they can signpost you to the relevant person or place to receive the help and advice you need. To help us represent you, we need your feedback on your learning and general College experience so that staff and students can work together to improve your time at the College. Alongside all of this, awareness raising events and activities on campuses are an important part of the Students' Association's calendar, including Freshers' Fairs, health promotions, celebrations of equality and diversity, and end of year activities. We also welcome suggestions for new events!

GETTING INVOLVED

Come and ask how you can be involved.

It's a great way to become part of an active team and boost your CV at the same time! In early October you could also consider applying for one of the following voluntary officer positions:

Health and Wellbeing Officer

Communications Officer

Environmental Officer

Equality and Diversity Officer

An Executive Officer for the Aberdeen and Altens Executive Officer team.

Information on these posts will be advertised at the start of the academic year. If you want to know more before then please get in touch with one of the Presidents at any time.

WANTED CLASS REPS

Every year, the Students' Association look to support an active Class Representative system and are keen to identify any students interested in being elected as a voice for their classmates.

The Students' Association will provide you with training and support to make sure you can do this to the best of your ability. If you are interested, talk to someone from the Students' Association or your Academic Tutor.

FRESHERS EVENTS

WEEK COMMENCING
22 AUGUST 2022

This year we're hosting a Freshers' Event both on campus and virtually during Welcome Week (w/c 22 August) Keep an eye on our socials for more info.

FREE

SANITARY PRODUCTS TO STUDENTS

While you are a student at NESCol you should not have to buy sanitary products as part of the Scottish Government's commitment to schools and colleges. These are provided free of charge in all of our campus toilet facilities and there are also bags for you to take a supply home. If you would like to order products on a regular basis please contact centraladmin@nescol.ac.uk

FUNDING INFORMATION



Funding for Further Education Courses

Any course that is not an HNC/HND

A bursary is made up of a number of allowances, and are awarded based on your circumstances at the start of the course. You must apply to the College to see if you are eligible to receive a bursary.

The common elements are:

Fee waiver award

This is an award to cover the cost of course fees

Education Maintenance Allowance (EMA)

A weekly allowance to cover general living costs while attending College. This funding is only available to students who are under 18 at the start of the course and does depend on the level of parent's income.

Course materials allowance

This is a sum of money (paid in one instalment) to the student or directly to the Curriculum for the cost of essential course materials.

Maintenance Allowance

This is an allowance to cover daily living costs.

Travel Allowance

This allowance is to pay for travel costs to attend College, if a student lives more than two miles from a Campus

Care Experienced maintenance allowance

This allowance can be paid to Care Experienced students who have been in the care of the Local Authority.

Universal Credit maintenance allowance

This can be paid to students who are entitled to receive Universal Credit while attending college. Students who are under 18 at the start of the course can apply for a travel or materials award. This award is not means tested on parents/guardians income. Under 18's may also be eligible for an EMA award, this is means tested on the parents/guardians income. Students who are over 18 at the start date of the course may be eligible for a Bursary award. Bursary awards are means-tested on the income of the student, and that of the household, whether that be parents/guardians or spouse/partner.

Funding for Higher Education Courses (HNC/HND)

In order to receive funding for any HNC/HND course at NESCol you must apply to SAAS. You should apply to SAAS for your course fees, otherwise the College will invoice you for the cost of the course. The current course fees are £1,285.00. If you are a Young Student or an Independent Student, you are able to apply for a bursary and a student loan.

You can find out more information by visiting www.saas.gov.uk or www.studentinformation.gov.scot



Other Available Financial Support For Students

We can help students who are in financial hardship and help with living costs such as rent. We are also able to help students who need to pay for childcare whilst they are at College. Both of these funds are means tested and subject to eligibility checks.

If you would like any help with anything related to Student Funding, please visit your local Student Advice Centre where a member of the team will be happy to help.

studentfunding@nescol.ac.uk

nescol.ac.uk/funding

USEFUL LINKS

HOUSING ADVICE:

Shelter Scotland:

<https://scotland.shelter.org.uk>

Safe Deposits:

www.safedepositsscotland.com

SCARF:

www.scarf.org.uk

EQUALITY AND DIVERSITY:

Grampian Regional Equality Council:

www.grec.co.uk

Four Pillars (LGBT+):

www.4pillarsuk.org

Equality Challenge Unit:

www.ecu.ac.uk

MENTAL HEALTH:

Mental Health and Wellbeing Toolkit

rise.articulate.com/share/ale5u8ltRoajlt9fjzP_DftTcU93CWAaw#/

Penumbra:

www.penumbra.org.uk

Mental Health Aberdeen:

www.mha.uk.net

Aberdeen Counselling and Information Service (ACIS):

www.mha.uk.net/services/acis

Y Suffer in silence, Emotional Listening:

www.ysufferinsilence.org.uk

Samaritans:

www.samaritans.org

GATE 63



Our fine dining training restaurant in Aberdeen City Campus, is located on the ground floor of the East Block.

It serves sit-down meals prepared by Professional Cookery students on Wednesday and Friday lunch times and Thursday evenings.

For more information visit nescol.ac.uk/gate63



Our fine dining training restaurant in the Fraserburgh Campus, is located beside the east entrance.

It serves sit-down meals prepared by Professional Cookery students at lunch times on select weekdays.

For more information visit nescol.ac.uk/wallace

RESPECT

RESPECT AT NORTH EAST SCOTLAND
COLLEGE IS MORE THAN A CAMPAIGN.

IT'S A CULTURE;

AN EXPECTATION;

A WAY OF LIFE.

IT'S WHO WE ARE AND WHAT WE DO.

RESPECT AT NESCOL STARTS WITH YOU.

**This year's Respect theme is
Neurodiversity.**

Look out for events, initiatives,
discussions, and opportunities
to get involved with our Respect
campaign this year.



WWW.NESCOL.AC.UK/RESPECT





in:tuition

the salon



Hair&Beauty@**NESCol**

Hair & Beauty students at 'in:tuition' at Aberdeen City Campus and 'The Salon' at Fraserburgh Campus train in excellent, industry-standard facilities.

The salons are state-of-the-art, realistic work environments that allow our students to gain valuable, hands-on professional experience.

They also allow customers to receive hair and beauty treatments done in a professional environment at discounted prices.

Find out more, how to book and prices on our website.

nescol.ac.uk/hair





www.nescol.ac.uk

